



**Osage County  
Phase I  
Reopening Mitigation Advisory #2**

**May 4, 2020 through May 31, 2020**

## TABLE OF CONTENTS

PAGE 3	INTRODUCTIONS
PAGE 4	GYM AND FITNESS CENTERS SALONS
PAGE 5	PUBLIC LIBRARY/COLLEGE VIDEO RENTAL STORES
PAGE 6	RETAIL STORES AND INDOOR EVENTS INCLUDING CRAFT FAIRS COUNTRY CLUBS AND GOLF COURSES PLAYGROUNDS (WILL REMAIN CLOSED IN THIS PHASE)
PAGE 7	GARAGE, YARD AND RUMMAGE SALES FLEA MARKETS AND SWAP MEETS FESTIVALS, FAIRS, SPORTS AND OTHER OUTSIDE COMMUNITY EVENTS
PAGE 8	PLACES OF WORSHIP
PAGE 9	RESTAURANTS, DINING ROOMS, BARS AND PUBS, COFFEE SHOPS FOOD STORES AND CONVENIENCE STORES
PAGE 10	WAITING ROOMS, MEDICAL, DENTAL, VETERINARY OFFICES AND PHARMACY SCHOOLS AND CHILD CARE
PAGE 11	MANUFACTURING FACILITIES, REPAIR FACILITIES, CONSTRUCTION INDUSTRIES AND SERVICE INDUSTRIES FUNERAL HOMES LONG TERM CARE FACILITIES AND ASSISTED LIVING FACILITIES
PAGE 12	HIGH RISK POPULATIONS SIGNATURES

Osage County Health Department (OCHD) recognizes the unique aspects of its various-sized business owners. As we are a smaller county, OCHD drafted a Phase I Reopening Advisory that can easily be scaled, edited, or amended as required by future Governor's Orders, or as needed to meet our specific needs. Osage County needs a model that addresses the issues of the businesses in the county that allows them to reopen while protecting the consumers, visitors, and citizens of the county at the same time.

Director Randall Williams of the Department of Health and Senior Services (DHSS) issued an order of reopening under the direction of Governor Parson on April 27, 2020. This order will start on May 4<sup>th</sup> at 12:01A.M. and be in effect until May 31, 2020 at 11:59P.M. unless extended by further order.

The Administrator of the Osage County Health Department, finding it necessary to protect public health and prevent the further spread of COVID-19, pursuant to the authority granted under section 192.020, RSMo, and 19CSR 20-20.040, hereby order that Osage County will follow the order set forth by Director Williams.

Individuals are encouraged to continue to practice social distancing when leaving their homes and to continue to practice hand and respiratory hygiene and to wear a mask when out in public whether inside a business or around other people. Individuals are encouraged to remain at home if ill and not venture out in public-particularly around others. Personal responsibility includes not only making sure that you are doing things to keep yourself safe, **BUT** also includes respecting the rights of others to be safe and healthy also. This needs to be emphasized and reinforced with children who do not have the maturity level to necessarily make good decisions and will continue to need guidance and supervision of parents/guardians/other adults.

As business guidances in the state order are broad and open to interpretation, this Advisory provides guidance for various business types for phase I. Businesses are encouraged to minimize employee travel for work during this first phase and to continue to allow employees to work from home if at all possible. All guidelines specify social distancing to be continued, in addition to best practices of hand and respiratory hygiene, and disinfection of surfaces. It is incumbent upon business owners to determine how to best reopen and/or continue business in a manner that is most beneficial and safe for the owner, staff and customers/consumers during this first phase of reopening. Successful reintegration into best business practice will require consumer confidence that it is safe to enter into the business with assurance that there will be low risk for exposure to COVID-19 or other communicable diseases while in the building. It is important that customers be aware of the steps that your business is taking to provide protection to them while in your business. It is also important for you, as a business owner and for your employees to understand your liability to keep your staff and customers safe with minimal potential for exposure to COVID-19 or other communicable diseases.

It is advisable to check with the federal or state guidelines for your industry in regards to specific recommendations for safety and best practice to keep you, your staff and your customers safe in your business setting. It is also suggested that you check with your insurance provider to determine if your insurance policy has specific rules to minimize your liability. It is strongly recommended that businesses maintain COVID-19 policies that your business currently has in place during this transition period to assist in minimizing a potential for another surge of COVID-19.

### **Phase I Reopening Advisory: Gyms & Fitness Centers**

The Osage County Public Health Authority/Officer, **recommends** that facilities:

- Provide hand sanitizer stations throughout the facility.
- Screen all employees and patrons for symptoms (fever >100.5, coughing, sneezing) prior to entering the building.
- Prohibit entrance to the facility if a symptom(s) exists.
- Log all visitors name, address, phone, time, & DOS for possible contact tracing.
- Enforce social distancing of 6 feet, space equipment accordingly.
- Prohibit social gathering of >10 individuals.
- Eliminate group activities, the use of the pool, locker rooms, & showers.
- Disinfect gym, frequently touched surfaces, objects, & work-out equipment after use.
- Provide masks for staff. Patrons are encouraged to wear their own masks.
- Adequate staff must be present to enforce the above requirements if the facility operates 24 hours per day.
- Inform the patrons and staff of hygiene and disinfection measures being taken.

### **Phase I Reopening Advisory: Hair Salons & Barber Shops, Nail Salons, Tanning Centers, Massage, Esthetician, Spray Tan or Body Art Salons**

The Osage County Public Health Authority/Officer **recommends** facilities to:

- Provide hand sanitizer at each station and at the reception desk.
- Ensure a sink with soap and water is available; ample fresh towels/paper towels.
- Screen all employees and patrons for symptoms (fever >100.5, coughing, sneezing) prior to entering the building.
- Prohibit entrance to the facility if a symptom(s) exists.
- Log all visitors name, address, phone, time, & DOS for possible contact tracing.
- Enforce social distancing of 6 feet, space stations accordingly. This may include alternating work times.
- Disinfect station counters and work areas after each use.
- Staff wear masks &/or face shields; Patrons are encouraged to wear their own masks, if compatible with services being provided.
- Ensure staff wash hands or sanitize before and after each client interaction.
- Minimize time for patrons to be in the facility by postponing prolonged services during phase I.
- Inform the patrons and staff of hygiene and disinfection measures being taken.

### **Phase I Reopening Advisory: Public Library/College**

The Osage County Public Health Authority/Officer **recommends** facilities to:

- Provide hand sanitizer at key locations in the buildings and at check-out/information desk(s).
- Screen all employees/patrons/students for symptoms (fever >100.5, coughing, sneezing) prior to entering.
- Prohibit entrance to the facility if a symptom(s) exists.
- Log all visitors name, address, phone, time, & DOS for possible contact tracing.
- Allow 25% of facility maximum capacity.
- Enforce social distancing of 6 feet; space visitor desks/seating and computer lab seating accordingly.
- Prohibit social gathering of  $\geq 5$  individuals in a given area of the facility at a time.
- Prohibit non-organization group meetings and story time.
- Disinfect returned books; allow to dry for 24 hours before shelving.
- Disinfect videos cases, keyboards, and counters after visitor handling and upon item returns.
- Approximately 25% of meeting rooms' capacity can be used; must disinfect after each use.
- Staff to wear masks and gloves; patrons are encouraged to wear their own masks.
- Ensure staff sanitize/wash hands before and after each visitor interaction.
- Inform the patrons and staff of hygiene and disinfection measures being taken.

### **Phase I Reopening Advisory: Video Rental Stores**

The Osage County Public Health Authority/Officer **recommends** facilities to:

- Provide hand sanitizer at the entrance and at each check out.
- Prohibit social gathering of >5 individuals in the facility at a time.
- Screen all employees and patrons for symptoms (fever >100.5, coughing, sneezing) prior to entering the facility.
- Prohibit entrance to the facility if a symptom(s) exists.
- Log all visitors name, address, phone, time, & DOS for possible contact tracing.
- Disinfect counters after each use.
- Staff to wear masks; Patrons are encouraged to wear their own masks.
- Ensure staff wash hands before and after each client interaction.
- Disinfect counters and client stations after each use.
- Ensure staff wash hands before and after each client interaction; mask use optional.
- Inform the patrons and staff of hygiene and disinfection measures being taken.

### **Phase I Reopening Advisory: Retail Stores and indoor events such as craft fairs**

The Osage County Public Health Authority/Officer **recommends** facilities to:

- Provide hand sanitizer at the entrance(s) and check-out counter desk.
- Screen all employees and patrons for symptoms (fever >100.5, coughing, sneezing) prior to entering the store/shop.
- Prohibit entrance to the facility if a symptom(s) exists.
- Log all visitors name, address, phone, time, & DOS for possible contact tracing.
- Enforce social distancing of 6 feet; space free-standing merchandise racks accordingly.
- Prohibit social gathering of >5 individuals/group in the facility at a time. Occupancy of no more than 25% or less of building code occupancy for square footage of 10,000sf or less; or 10% or less of building code occupancy for square footage of 10,000sf or more.
- Disinfect counters and client stations after each use.
- Staff to wear masks; patron are encouraged to wear masks.
- Ensure staff wash hands before and after each client interaction.
- Inform the patrons and staff of hygiene and disinfection measures being taken.

### **Phase I Reopening Advisory: Country Clubs & Golf Courses**

The Osage County Public Health Authority/Officer **recommends** facilities to:

- Provide hand sanitizer throughout the facility.
- Ensure a sink with soap and water is available; ample fresh towels/paper towels.
- Screen all employees and patrons for symptoms (fever >100.5, coughing, sneezing) prior to entering the building.
- Prohibit entrance to the facility if a symptom(s) exists.
- Log all visitors name, address, phone, time, & DOS for possible contact tracing.
- Allow 25% of facility maximum capacity.
- Enforce social distancing of 6 feet.
- Prohibit social gathering of >10 individuals in the facility at a time in a given area. Pool closed. No golf club rental.
- Disinfect counters, golf carts and frequently used/touched surfaces.
- Staff and visitors will wear masks, if desired.
- Ensure staff wash hands frequently.
- Inform the patrons and staff of hygiene and disinfection measures being taken.

### **Phase I Reopening Advisory: Playgrounds**

**The Osage County Public Health Authority/Officer is ordering Playgrounds to remain closed during Phase I.** A family unit may walk in the area with the following recommendations:

- Enforce social distancing of 6 feet.
- Prohibit social gathering of >10 individuals, phase dependent.
- Mask use is strongly recommended at all times, but especially around other non-family.

### **Phase I Reopening Advisory: Garage, Yard, & Rummage Sales**

The Osage County Public Health Authority/Officer **recommends** hosts to:

- Have hand sanitizer available for use upon patron's request.
- Enforce social distancing of 6 feet, space tables with merchandise accordingly.
- Prohibit social gathering of >10 individuals at a time per house address.
- Disinfect counters and items frequently.
- Inform the patrons and staff of hygiene and disinfection measures being taken.
- Masks use by the hosts; Patrons are encouraged to wear their own masks.

### **Phase I Reopening Advisory: Flea Markets & Swap Meets**

The Osage County Public Health Authority/Officer **recommends** hosts to:

- Have hand sanitizer available for use upon patron's request.
- Enforce social distancing of 6 feet, space tables with merchandise accordingly.
- Prohibit social gathering of >10 individuals at a time per seller/vender.
- Disinfect counters and items frequently.
- Inform the patrons and staff of hygiene and disinfection measures being taken.
- Masks use by the hosts; Patrons are encouraged to wear their own masks.

### **Phase I Reopening Advisory: Festivals, Fairs, Sports & Other Outside Community Events**

The Osage County Public Health Authority/Officer **recommends** hosts to:

- Have hand sanitizer readily available for use around the venue with signage encouraging frequent use.
- Enforce social distancing of 6 feet, space tables with merchandise accordingly.
- Prohibit social gathering of 10 or more individuals in a group at a time.
- Sports that have close face-to-face contact are discouraged during this first phase.
- Disinfect counters and often used items frequently.
- Restrooms should have signage encouraging social distancing as well as hand washing directions.
- Remind adults to frequently reinforce social distancing and hand and respiratory hygiene to children.
- Inform the patrons and staff of hygiene and disinfection measures being taken.
- Masks use by the hosts; Patrons are encouraged to wear their own masks.

## **Phase I Reopening Advisory: Places of Worship**

The Osage County Public Health Authority/Officer **recommends** facilities to:

- Provide hand sanitizer stations throughout the facility.
- Screen all employees and patrons for symptoms (fever >100.5, coughing, sneezing) prior to entering the building.
- Prohibit entrance to the facility if a symptom(s) exists. Post social distancing reminders of doors, on video screens and make announcements.
- Log all visitors name, address, phone, time, & DOS for possible contact tracing.
- Allow a facility maximum capacity of 30% of seating capacity. It may be necessary to add additional service times or open fellowship halls for seating with video screens or continue with alternative means of offering services. A special service time for the elderly and “at risk” parishioners is a good option. Drive-in services, televised, services or internet services during this time also remains good options and may make people feel more comfortable.
- Families must sit together as a family group, but at least 6 feet from other families. Hugs and hand-shakes should be strongly discouraged for at least the next few weeks.
- Disinfect frequently touched surfaces such as door handles and the tops of the backs of pews after each service.
- Provide masks for staff. Church goers are encouraged to wear their own masks.
- No Sunday school or small group events that would bring a crowd together through May.
- No nursery or children’s church ministries during this time period.
- Use a “GIVING BOX” at the entrance/exit or have one person holding the collection plate at all times rather than passing the offering plate.
- Recommended that individual communion packets be used for communion.
- Recommended to shorten the service time to 45 minutes or less to cut down exposure time and to decrease the number of people needing to use the restroom.
- Post signage in the restroom stressing the need to thoroughly wash hands for 20 seconds. When finished, wipe down the faucet handles and doorknob with a clean paper towel before disposing of it.
- Discourage use of water fountains and holy water vessels.
- Inform the patrons and staff of hygiene and disinfection measures being taken.



### **Phase I Reopening Advisory: Restaurants, Dining Rooms, Bars and Pubs, Coffee shops**

The Osage County Public Health Authority/Officer **recommends** facilities to:

- Have proper spacing of tables so that patrons at one table are sitting at least 6 ft from someone at another table.
- No more than 10 people at a common group/table.
- Continued use of drive through, pickup or delivery is encouraged.
- Regulate how many people can be at a self-serve station such as a salad bar at any time.
- Provide hand sanitizer throughout the facility.
- Ensure a sink with soap and water is available; ample fresh towels/paper towels.
- Screen all employees and patrons for symptoms (fever >100.5, coughing, sneezing) prior to entering the building.
- Prohibit entrance to the facility if a symptom(s) exists.
- Log all staff/visitors name, address, phone, time, & DOS for possible contact tracing.
- Provide masks for employees to wear; Patrons can be encouraged to wear their own masks when not eating/drinking.
- Disinfect common surfaces frequently and after each use such as for tables, chairs, kiosks, booths and tablets.
- Restroom cleaning schedule should be more frequent.
- Use disposable menus and dispose of after single use or wipe off menu after each use and allow to dry before reuse.
- Inform the patrons and staff of hygiene and disinfection measures being taken.
- Corporate stores may have guidelines from their corporate offices.

### **Phase I Reopening Advisory: Food Stores and Convenient Stores**

The Osage County Public Health Authority/Officer **recommends** facilities to:

- Discourage onsite eating during this first phase.
- Provide hand sanitizer throughout the facility.
- Ensure a sink with soap and water is available; ample fresh towels/paper towels.
- Screen all employees and patrons for symptoms (fever >100.5, coughing, sneezing) prior to entering the building.
- Prohibit entrance to the facility if a symptom(s) exists.
- Log all staff/visitors name, address, phone, time, & DOS for possible contact tracing.
- Provide masks for employees to wear; Patrons are encouraged to wear their own masks.
- Disinfect common surfaces frequently and after each use especially door handles and countertops.
- Restroom cleaning schedule should be more frequent.
- Hand sanitizer or wipes should be available at gas pumps and air pumps.
- Inform the patrons and staff of hygiene and disinfection measures being taken.
- Corporate stores may have guidelines from their corporate offices.

### **Phase I Reopening Advisory: Waiting rooms, medical, dental, veterinary offices and pharmacy**

The Osage County Public Health Authority/Officer **recommends** facilities to:

- Encourage clients/patrons to remain in their car until you call them in.
- Staff should be provided with a mask to wear. Other PPE may be provided dependent upon procedures to be performed. Patrons should be encouraged to wear a mask of their own or one should be offered to them at entry at least until they are placed in a room.
- Provide hand sanitizer throughout the facility, but particularly at the entrance and at the receptionist/checkout desk.
- Screen all employees and patrons for symptoms (fever >100.4, coughing, sneezing) prior to entering the building.
- Prohibit entrance to the facility if a symptom(s) exists if not a medical visit and reschedule as needed.
- Log all staff/visitors' names, address, phone, time and DOS for possible contact tracing.
- Disinfect common surfaces frequently and after each patient use.
- Pharmacy should encourage use of drive through window especially for ill patrons.
- Inform the patrons and staff of hygiene and disinfection measures being taken.
- Corporate offices may have guidelines from their corporate offices.

### **Phase I Reopening Advisory: Schools and Child Care facilities.**

The Osage County Public Health Authority/Officer **recommends** facilities to:

- Follow guidelines, rules and regulations as set forth by the state orders, DESE and/or the Division of Childcare Regulations.
- Encourage parents to drop children off at the door
- Staff should be provided with a mask to wear.
- Provide hand sanitizer throughout the facility, but particularly at the entrance and at the receptionist/checkout desk.
- Screen all employees and children for symptoms (fever >100.4, coughing, sneezing) prior to entering the building. Staff and children should not be allowed in the building if they are demonstrating any symptoms or if they have household members who are quarantining at home.
- Log all staff/children's names, address, phone, time and DOS for possible contact tracing.
- Disinfect common surfaces frequently.
- Childcare should be carried out in stable (same children in the same group each day) groups, preferably with 10 or less. Keep groups separate. Same childcare provider with 1 group of children.
- Continue with meal distribution to students who qualify.
- Inform parents and staff of what hygiene and disinfection measures being taken.

### **Phase I Reopening Advisory: Manufacturing Facilities/Repair Facilities/Construction Industries/Service Industries**

The Osage County Public Health Authority/Officer, **recommends** that facilities:

- Provide hand sanitizer stations throughout the facility.
- Screen all employees and vendors for symptoms (fever >100.5, coughing, sneezing) prior to entering the building.
- Prohibit entrance to the facility if a symptom(s) exists.
- Log all visitors name, address, phone, time, & DOS for possible contact tracing.
- Take enhanced precautionary measures to mitigate the risks of contracting or spreading COVID-19.
- With warmer weather, un-air conditioned areas may need ventilation. Confirm that ventilation/fan system is operating within respiratory guidelines for your industry.
- Prohibit social gathering of >10 individuals by discouraging crowding at time clocks, staggering breaks and lunchtimes.
- Eliminate group activities.
- Disinfect frequently touched surfaces, objects, & work equipment after use.
- Provide masks for staff.
- Inform the staff of hygiene and disinfection measures being taken.

### **Phase I Reopening Advisory: Funeral Homes**

The Osage County Public Health Authority/Officer, **recommends** that facilities:

- Provide hand sanitizer stations throughout the facility.
- Screen all employees and visitors for symptoms (fever >100.5, coughing, sneezing) prior to entering the building.
- Prohibit entrance to the facility if a symptom(s) exists.
- Limit #of visitors to 25% of capacity for Phase 1 at any time in the building.
- Log all visitors name, address, phone, time, & DOS for possible contact tracing.
- Disinfect frequently touched surfaces, objects, & work equipment after use.
- Provide masks for staff. Encourage visitors to wear masks while in the facility

### **Phase I Reopening Advisory: Long Term Care Facilities and Assisted Living Facilities**

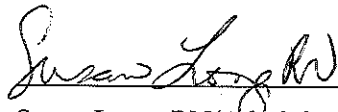
The Osage County Public Health Authority/Officer, **recommends** that facilities:

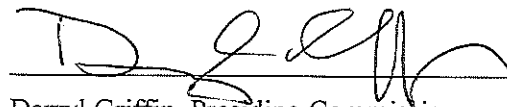
- Continue to follow the state order #3 of no visitation unless to provide critical assistance or end-of-life circumstances
- Continue current procedures for staff for PPE, resident care and disinfection measures.


**Phase I Reopening Advisory: High Risk Populations**

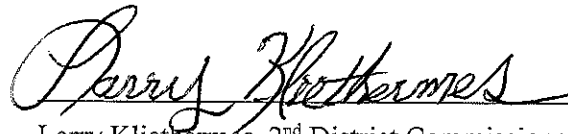
The Osage County Public Health Authority/Officer, **recommends** that those considered high risk such as the elderly, those with chronic medical conditions including immunocompromised or those living in group facilities:

- Continue to minimize their time out in public to reduce their risk of exposure to COVID-19.
- Wear a cloth mask or other type of mask recommended by their health care provider when going out in public.

  
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Susan Long, RN/Administrator

  
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Darryl Griffin, Presiding Commissioner

  
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John Glavin, 1<sup>st</sup> District Commissioner

  
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Larry Kliethermes, 2<sup>nd</sup> District Commissioner

*April 30, 2020*